V Year-End Closing-Prepare Non-Governmental Fund Reports

This chapter describes the encumbrance reclassification process and the report requirements for non-governmental cost funds. The State Administrative Manual (SAM) Sections 13400 through 19464 describe the accounting and reporting requirements.

RECLASSIFY ENCUMBRANCES REPORTED AS ACCOUNTS PAYABLE

In CALSTARS, encumbrances outstanding at year-end are automatically carried forward to the new fiscal year as Start-of-Year Encumbrances. For year-end reporting purposes, the G02 Report, Pre-Closing Trial Balance and Post-Closing Trial Balance, automatically reflects all GL 6150, Encumbrances as GL 3010, Accounts Payable. As a result, departments do **not** record a year-end adjusting entry to reclassify encumbrances as accounts payable. However, the State Controller's Office requires that some encumbrances must be reclassified to the correct general ledger liability account (GLs 3110, 3210, 3220, 3290), rather than GL 3010. To determine if reclassification entries are required, review the PCAs' Ultimate Funds Distribution lines and refer to the criteria below:

- Obligation Bond Fund (classified as Funding Source **B** per the UCM), the reclassification entries are **not** required.
- If the encumbrances are ultimately for a non-governmental fund or any bond fund other than a General Obligation Bond Fund, the reclassification entries are required.

If reclassification entries are required, departments must perform a detailed analysis to determine the appropriate "Due To" account, the amount to be reclassified and the ultimate Fund Source of the accounts payable to be reclassified as follows:

Request the D07, Year-End Document File Report Of Encumbrances.

The D07 Report, ordered at the PCA Level (F=1), identifies each encumbrance by Vendor Type and PCA. The D07 Report is sorted by Enactment Year, Fund within Enactment Year, Vendor Type within Fund and then PCA within Vendor Type. Vendor Types **C**, **E**, **I**, **P** and **0** are displayed on the D07 Report. These Vendor Types and Vendor Type **1** are not manually reclassified because they will

be properly reported as Accounts Payable by CALSTARS. The following chart shows the Vendor Types on the D07 Report that require manual reclassification:

Vendor Types Requiring Reclassification				
TYPE	DESCRIPTION	RECLASSIFICATION GL		
2	Federal Agency	3210		
3 State Department 4 Local Government		3110		
		3220		
5	Other Govt'l Agency	3290		

For this analysis, discard Vendor Types C, E, I, P, 0 and 1. Separate Vendor Types 2, 3, 4 and 5.

NOTE: If there are documents with incorrect Vendor Types, the department must determine the appropriate Vendor Type for each document. Include these documents that should have been encumbered with Vendor Type **2**, **3**, **4** and **5** with the documents that were correctly encumbered. Departments may avoid this extra step by always inputting a Vendor Number when establishing an encumbrance.

- Review the PCAs shown on the D07 Report for Vendor Types 2, 3, 4, and 5 to determine the encumbrances funded by non-governmental funding sources.
 - Review a current PCA Table listing to identify the ultimate non-governmental Funds in the Ultimate Funds Distribution lines and the PCA Type. PCAs with a PCA Type other than 1 allocate to other PCAs as determined by the Cost Allocation (CA) Table. Review the CA Tables to determine the non-governmental funding sources of PCAs receiving allocated encumbrances.
- Using the D07 Report, the PCA Listing, and the Cost Allocation Listing, separate the encumbrances by governmental and non-governmental funds.

After identifying the non-governmental encumbrances by Vendor Type, follow the instructions below for completing the reclassification of encumbrances.

INSTRUCTIONS FOR COMPLETING RECLASSIFICATION WORKSHEET FOR VENDOR TYPE 3:

Exhibit V-1 is an example of a completed Vendor Type **3** Accounts Payable Reclassification Worksheet. Exhibit V-2 is a blank Vendor Type **3** Accounts Payable Reclassification Worksheet that may be reproduced for departmental use.

A separate Accounts Payable Reclassification Year-End Worksheet is completed for each FFY that has Vendor Type **3** encumbrances. The D07 Report is sorted by Enactment Year, not FFY. The FFY is listed in the body of the report.

- 1. Locate the encumbrances for Vendor Type **3** on the D07 Report.
- 2. For each encumbrance listed as Vendor Type 3, identify the fund number the encumbrance is "Due To" (the fund number in which the payment will be deposited by the receiving department). If the fund number is not known, use the fund number of the department's main support appropriation. Write this fund number in the right margin of the D07 Report next to the "Balance" of each encumbrance.
- 3. Prepare a separate Accounts Payable Reclassification Year-end Worksheet for each FFY with Vendor Type **3** encumbrances. Write the FFY at the top of the worksheet.
- 4. Transfer to the worksheet the fund numbers identified in Step 2. Write the fund numbers across the top of the worksheet in the boxes located under "Due To Fund". If there is more than one encumbrance with the same fund number, list the fund number only once on the worksheet.
- 5. In the "PCA" column of the worksheet, list the PCAs from the "PCA" column of the D07 Report. List each PCA only once.
- 6. Using the D07 Report, calculate the encumbrance amount for each PCA and Fund combination. Post the calculated amounts to the appropriate "Fund" column and "PCA" row on the worksheet.
- 7. For each PCA listed on the worksheet, list the PCA's ultimate Fund Source (Appropriation Symbol, Fund Source, Fund and Method) and the percentage to be charged. To identify the PCA's ultimate Fund Source view the PCA (for the FFY of the document) in the PCA Table. For PCAs with PCA Type=1, the ultimate fund source(s) are shown in the fund distribution segment of the PCA record. For PCAs with PCA Types other than 1, use the CA Table to determine the PCAs (with PCA Type=1) that will eventually be charged through the cost allocation/fund split (CA/FS) process.
- 8. Calculate the encumbrance amount to be charged to each ultimate funding source. Perform this calculation by multiplying the percentage for each PCA's ultimate Fund Source(s) by the lump sum encumbrance amounts identified in Step 6. Post these calculations into the appropriate column and row on the worksheet.
- 9. Total the worksheet by column. Be careful to calculate only the distribution amounts, do not include the original lump sum encumbrance amounts.
- 10. Calculate the "Total Worksheet" amount by summing the column totals. The "Total Worksheet" amount should agree with the total of the documents for the FFY for Vendor Type 3.

INSTRUCTIONS FOR COMPLETING RECLASSIFICATION WORKSHEET FOR VENDOR TYPE 2, 4 and 5:

Exhibit V-3 is an example of a completed Vendor Types **2**, **4** and **5** Accounts Payable Reclassification Worksheet. Exhibit V-4 is a blank Vendor Types **2**, **4** and **5** Accounts Payable Reclassification Worksheet that may be reproduced for department use.

A separate Accounts Payable Reclassification Year-End Worksheet is completed for each FFY that has Vendor Type **2**, **4 and/or 5** encumbrances, however a separate worksheet is **not** completed for each Vendor Type. The D07 Report is sorted by Enactment Year, not FFY. The FFY is listed in the body of the report.

- 1. Locate the encumbrances for Vendor Types **2**, **4** and **5** on the D07 Report.
- 2. Prepare a separate Vendor Types **2**, **4** and **5** Accounts Payable Reclassification Worksheet for each FFY with Vendor Type **2**, **4** and/or **5** encumbrances. Write the FFY at the top of the worksheet.
- 3. In the "PCA" column of the worksheet, list the PCAs from the "PCA" column of the D07 Report. List each PCA only once.
- 4. Using the D07 Report, calculate the encumbrance amount for each PCA and Vendor Type combination. Post the calculated amounts to the appropriate "Vendor Type" column and "PCA" row on the worksheet.
- 5. For each PCA listed on the Worksheet, list the PCA's ultimate Fund Source (Appropriation Symbol, Fund Source, Fund and Method) and the percentage to be charged. To identify the PCA's ultimate Fund Source view the PCA (for the FFY of the document) in the PCA Table. For PCAs with PCA Type=1, the ultimate Fund Source(s) are shown in the fund distribution segment of the PCA record. For PCAs with PCA Types other than 1, use the CA Table to determine the PCAs (with PCA Type=1) that will eventually be charged through the CA/FS process.
- Calculate the encumbrance amount to be charged to each ultimate Fund Source. Perform this calculation by multiplying the percentage for each PCA's ultimate Fund Source(s) by the lump sum encumbrance amounts identified in Step 4. Post these calculations into the appropriate column and row on the worksheet.
- 7. Total the worksheet by column. Be careful to calculate only the distribution amounts, do not include the original lump sum encumbrance amounts. The "Total" of each column should agree with the total of the documents for the FFY for each respective Vendor Type.

INSTRUCTIONS FOR CODING RECLASSIFICATION ENTRIES

Record a separate transaction for each ultimate fund distribution calculated on the Worksheets if the ultimate fund is a non-governmental fund or bond fund other than a General Obligation Bond fund. No entry is required for the portion distributed to a governmental fund or General Obligation Bond Fund. Use TC 517 for Vendor Type 3 entries and TC 519 for Vendor Types 2, 4 and 5 entries:

TC 517-YE Reclassify Encumbrances (A/P) as Due to Other Funds or Appropriations

Dr. 3010 Accounts Payable

Cr. 3110 Due to Other Funds or Appropriations

TC 519-YE Reclassify Encumbrances (A/P) as Due to Other Governments Dr. 3010 Accounts Payable

Cr. (Input 3210, 3220 or 3290)

Use a Current Document Number RECL3010 *nn* and assign an incremental Document Number Suffix to each entry, beginning with Suffix 01. If the same Suffix is used on all entries, the entries overlay each other. Only the classification data from the last entry will show on the Document File, making it very difficult to trace and audit.

Use Document Date of **06-30-yy** where **yy** is the current year.

Do **not** use the PCA. Instead, use the ultimate funding information: (Appropriation Symbol, Fund Source, Fund and Method) identified on the Worksheets.

TC 517 entries for Vendor Type **3** require an 8-digit Subsidiary. The Subsidiary is *nnnn***0000** where *nnnn* represents the fund number the encumbrance amount is Due To (identified on the Worksheet at the top of the "Fund Due To" column). These Subsidiaries must be established in the D32 Subsidiary Descriptor Table.

TC 519 entries for Vendor Types **2**, **4** and **5** require a General Ledger. Use the GL numbers contained in the column heading for the Vendor Type.

NOTE 1: After the reclassification entries have been posted, the DB1/DB2 Reports will include the GL 3110 and GL 32*nn* from the TC 517 and TC 519 entries as well as an offsetting line titled "Reclass Accts Payable/Enc". These lines should be included in all FM 13 reconciliations.

NOTE 2: Because both TC 517 and TC 519 create an abnormal balance in GL 3010, all transactions post to the Error File. Departments can avoid these errors by entering **W** in the Err Ovrd field on the financial transaction input screen or may correct these errors by using the Fund Control Override (44, W) error correction coding.

Departments may also correct these errors by setting position '3' of the OC Table Fund-related Error Severity Segment to **W**. Make sure to change position '3' in the OC table for each Funding Fiscal Year posted in the Reclassification transactions. This allows these transactions and all other FM 13 abnormal balance transactions to post with a Warning message.

All entries recorded with TCs 517 and 519 are reversed in the new year.

NOTE: To have these entries automatically reversed during the Year-end Open process, they must be coded according to the Automated Accrual Reversal Process requirements discussed in Chapter II, section *Use of Fiscal Month* 13 for Year-end Adjustments.

EXHIBIT V-1 VENDOR TYPE 3 ACCOUNTS PAYABLE RECLASSIFICATION WORKSHEET

FUNDING FISCAL YEAR 2007 (TC 517)

	DUE TO FUND				
PCA	0001	0044	0666	0678	
10000	<u>431,956.00</u>	<u>32,511.00</u>	<u>40,000.00</u>	<u>640.00</u>	
36%	455 504 40	44.700.00	4.4.400.00	000.40	
100-G-0001-1	155,504.16	11,703.96	14,400.00	230.40	
64%	070 454 04	00.007.04	05.000.00	400.00	
101-F-0890-1	276,451.84	20,807.04	25,600.00	409.60	
20000					
100%					
201-F-0890-1 2/	200,000.00	16,300.00	20,000.00		
Totals	476,451.84	37,107.04	45,600.00	409.60	

TOTAL WORKSHEET: \$ 559,568.48

SOURCE: D07-Year-end Document File Report of Encumbrances

Prepared by: U. R. Dunne Date: 7-11-08

Encumbrance reclass entries are **NOT REQUIRED** for the ultimate fund portion distributed to governmental funds or General Obligation Bond Funds.

2/ ______

Encumbrance reclass entries are **REQUIRED** for non-governmental funds or bond funds other than General Obligation Bond Funds.

EXHIBIT V-2 VENDOR TYPE 3 ACCOUNTS PAYABLE RECLASSIFICATION WORKSHEET

FUNDING FISCAL YEAR _____ (TC 517)

	DUE TO FUND						
PCA							
Totals							
OTAL WORKSHE	OTAL WORKSHEET:						

SOURCE: D07-Y	r-end Document File Report of Encumbrances	
Prepared by:	Date:	
	ass entries for the portion of the encumbrance funded by non-governmental other than General Obligation Bond Funds.	l funds or

EXHIBIT V-3 VENDOR TYPES 2, 4, & 5 ACCOUNTS PAYABLE RECLASSIFICATION WORKSHEET

FUNDING FISCAL YEAR 2007 (TC 519)

PCA	VENDOR TYPE 2 3210-DUE TO FEDERAL GOV'T	VENDOR TYPE 4 3220-DUE TO LOCAL GOV'T	VENDOR TYPE 5 3290-DUE TO OTHER GOV'TS
10000		675,000.00	
36% 100-G-0001-1		243,000.00	
64% 101-F-0890-1 2/		432,000.00	
20000			
100% 201-F-0890-1 2/		125,000.00	
Total		557,000.00	

SOURCE: D07-Y	ear-end Docume	ent File Report of Encumbrances
Prepared by:	U. R. Dunne	Date: 7-11-08

Encumbrance reclass entries are **REQUIRED** for non-governmental funds or bond funds other than General Obligation Bond Funds.

^{1/} Encumbrance reclass entries are **NOT REQUIRED** for the ultimate fund portion distributed to governmental funds or General Obligation Bond Funds.
2/ _

EXHIBIT V-4 VENDOR TYPES 2, 4, & 5 ACCOUNTS PAYABLE RECLASSIFICATION WORKSHEET

FUNDING FISCAL YEAR _____(TC 519)

PCA	VENDOR TYPE 2 3210-DUE TO FEDERAL GOV'T	VENDOR TYPE 4 3220-DUE TO LOCAL GOV'T	VENDOR TYPE 5 3290-DUE TO OTHER GOV'TS
Total			

SOUR	CE: D07-Year-end Document File	Report of Encumbrances
Prepar	red by:	Date:
Note:	Prepare reclass entries for the pobond funds other than General O	ortion of the encumbrance funded by non-governmental funds or bligation Bond Funds.

PREPARATION OF STATEMENTS

Several of the reports required for non-governmental funds are the same as the reports prepared for governmental funds. However, Report No. 3 differs slightly in preparation. Fiduciary reporting for Federal Trust Funds and those Other Trust and Agency Funds are discussed separately in this chapter

The following reports are required for Non-Governmental Cost Funds:

Report No. 3-Adjustment to Controller's Accounts.

Report No. 3 is required if needed. Although Report No. 3, Adjustments to Controller's Accounts uses the same format (Exhibits V-6 and V-7) as governmental funds, the content is somewhat different. Report No. 3 is required for non-governmental cost funds only when one or more of the following accounts must be adjusted:

GL 1140	- Cash in State Treasury;
GL 1210	- Deposits in Surplus Money Investment Fund;
GL 1730.0512	- Prepayments to State Compensation Insurance Fund (from Category 96)
GL 1730.0666000	- Prepayments to Service Revolving Fund (from Category 98); and
GL 2120	- Advances to Other Funds (from Category 95)

Report No. 3 for non-governmental cost funds is prepared when the department's account balances for the above GLs do not agree with the SCO's balances on June 30 due to an error on the SCO's records. Use Form 576A to report adjustments. Form 576B is not required. An explanation for each adjustment should be included with the completed form. Even though the adjustment is an SCO error, the reported adjustment should be the amount necessary to bring the department's accounts into agreement with the SCO's June 30 balances. The total debits must equal total credits. The "contra" entry is normally "Due to Other Funds" or "Due From Other Funds".

Report No. 7-Pre Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-8.

Note: SCO uses this report as a computer input document to record accruals for non-governmental cost funds.

Report No. 8-Post-Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-9. The G02 Report also includes the Subsidiaries on File. Refer to the example in Exhibit V-10.

G01-General Ledger Trial Balance Report

In addition to the Report No's. 7 and 8 (G02 Report), the SCO requests departments with **shared** non-governmental cost funds to submit a G01 Report (FM=**PY**, P=**Y**). Shared funds use Fund Balance General Ledger Account 5570, Fund Balance – Clearing Account. The SCO uses the G01 Report to help resolve problems when combining department reports to create the consolidated reports for the fund.

Report No. 9-Analysis of Change in Fund Balance

G04 Report. Refer to Exhibits V-11 for an example of Report No. 9 for the Federal Trust Fund. Exhibit V-5 displays an example of a Report No. 9 for a non-governmental fund (non-Federal).

Departments submit a Report No. 9, Analysis of Change in Fund Balance, when they account for a non-governmental fund in its entirety (non-shared) or for an account within a non-governmental fund in its entirety, such as, the Federal Trust Fund or the Special Deposit Fund.

A non-shared fund uses Fund Balance General Ledger Account (GL) 5530-Fund Balance-Unappropriated, or GL 5540-Retained Earnings for proprietary funds (GAAP Indicator of **E** or **I** on D22 Fund Descriptor Table).

Report No. 9, Analysis of Change in Fund Balance, is also known as the Statement of Operations. The report displays the beginning fund balance, additions (e.g. revenues), deductions (e.g. expenditures), and the ending fund balance. The beginning fund balance on the Report No. 9 must equal the ending fund balance from the previous year's Report No. 9. Any discrepancies must be footnoted with an explanation of the changes made subsequent to submission of the previous year-end financial statements. Adjustments entered with Transaction Codes 581 and 582 will be automatically footnoted on Report No. 9. Refer to Exhibit V-5 for an example of Report No. 9 with automated footnotes.

Report No. 20-Statement of Financial Condition

G04 Report. Refer to the example in Exhibit V-12.

Departments submit a Report No. 20, Statement of Financial Condition, when they account for a non-governmental fund in its entirety (non-shared) or for an account within a non-governmental fund in its entirety, such as, the Federal Trust Fund or the Special Deposit Fund. Report No. 20, Statement of Financial Condition provides the balances of the assets, liabilities, and fund equity as of June 30.

STARG04 9990 (DEST: A1 CTL1) PY, ,0,0,0,2, , , , , , , , , , , , , , ,	T) FUND(ALL)*******	***** RUN:07/31/08 TIME:17.45
DEPARTMENT OF AIR QU ANALYSIS OF CHANGE I FOR THE FISCAL YEAR	N FUND BALANCE ENDED 06/30/08	REPORT 9
******************	**********	****** PAGE 6
UND : 0617 STATE WATER POLLUTION CONTROL REVOLVING FUND UND DETAIL: 00		
***************************************	*********	******
FUND BALANCE, JULY 1, 2007		27,102,477.20
ADDITIONS:		
8000 REVENUE/OPERATING REVENUE		32,859,841.75
	TOTAL ADDITIONS	32,859,841.75
DEDUCTIONS:		
9000 OPERATING EXPENDITURES		25,329,404.51
	TOTAL DEDUCTIONS	25,329,404.51
DJUSTMENTS TO FUND BALANCE:		
PRO RATA		13,958.00
CENTURY CHANGES		124.89
RURAL HEALTH CARE ASSESSMENT		627.25
	TOTAL ADJUSTMENTS	14,710.14
FUND BALANCE, JUNE 30, 2008		34,618,204.30
REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE	ADMINISTRATIVE MANUAL.	
CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS		
ROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT C		•
SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENT	O , CALIFORNIA.	
U. R. Dunne GIGNATURE OF OFFICER		
J. R. DUNNE TYPE OR PRINT NAME OF OFFICER		
ACCOUNTING ADMINISTRATOR		

PREPARE TRUST AND AGENCY FUNDS-FEDERAL STATEMENTS

Trust and Agency Funds-Federal are classified as fiduciary funds. Accounting and reporting requirements are found in SAM Sections 17100-17400. Expenditure and income accruals are prepared in the same manner as governmental or proprietary funds.

Statement Requirements for the Federal Trust Fund

The following year-end statements are required for Federal Trust Fund:

Report No. 3-Adjustment to Controller's Accounts

Report No. 3 is required if needed. Refer to the example in Exhibits V-6 and V-7. For more information, refer to section *Preparation of Statements, Report No. 3*, at the beginning of this chapter.

Report No. 7-Pre Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-8.

Note: GL 8000, Revenue and GL 9000, Expenditures must be equal.

Report No. 8-Post-Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-9. The G02 Report also includes the Subsidiaries on File. Refer to the example in Exhibit V-10.

Note: GL 5530, Fund Balance-Unappropriated must be zero.

Report No. 9-Analysis of Change in Fund Balance

G04 Report. Refer to the example in Exhibit V-11.

Report No. 20-Statement of Financial Condition

G04 Report. Refer to the example in Exhibit V-12.

Report No. 13-Report of Expenditures of Federal Funds

The Report No. 13 is not submitted but is required to be kept on file with other year-end reports. In CALSTARS, Report No. 13 is produced by the Q34, Report of Expenditures of Federal Funds. Refer to the example in Exhibit V-13. The Q34 Report displays the total budgetary expenditures in support of the amount displayed on Report No. 7, Pre-Closing Trial Balance (part of the G02 Report). The Q34 Report uses the title of each project from the D42-Project Descriptor Table and displays direct program costs, department administrative cost recoveries (Object Detail **421-427**) and the Statewide Indirect Cost recoveries (Object Detail **439**).

The only available reporting period option for the Q 34 Report is **PY**. The report is available only from July 1 until the department sets the OC Table Run YEC Indicator to **C**.

When requesting the Q34 Report, there are two options available within the 'P' level of detail field on the Report Selection Options Screen (Command **G.3**):

- **0** List all grants/projects and amounts with total, certification and page-break by fund.
- 1 Same as **0** above, but with a sub-total for each change of program.

The following checks should be made on Report No. 13:

- The expenditures reported are for funds received directly from the federal government, which are deposited in the Federal Trust Fund upon receipt of the reporting department.
- The expenditures reported are for the state fiscal year.
- ◆ The grand total of expenditures for this report equals GL 9000-Expenditures on the Pre-Closing Trial Balance for the Federal Trust Fund.

REPORT NO 3 Form 576A (REV. 4/97)		_		
CONTROLLER'S USE ONLY		tments to Control	ler's Accou	ınt
Document No. C C Y Y M M D D Fund A	ау	June 30, 20 <u>(</u>		
			Page <u>1</u> of	f <u>1</u>
Agency (name and number)		Fund (name and number)	ID (0800)	
DEPARTMENT OF AIR QUALITY (9990) Name of Contact Person (Please Type or Print)	Title	FEDERAL TRUST FUN	Telephone Number	
U. R. Dunne		NTING ADMINISTRATOR	445-0000	
certify (or declare) under penalty that the data on the attached statements is tri		nd that I have not violated any to t	he provisions of Artic	le 4
Chapter 1, Division 4, Title 1, Government Code (commencing with Section 109 Subscribed and executed this31st day ofJuly		at Sacramento	, California	
	20 <u>00</u>	at <u>Saciamento</u>	, Callioffila	
AUTHORIZED SIGNATURE U. R. Dunne	-			
ACCOUNT TITLE		ACCOUNT	AMOUNT	C
DUE FROM OTHER FUNDS		* 1 4 1 0 0 0 0 1	2,963.00	
DUE FROM OTHER APPROPRIATIONS		1 4 2 0		
DUE TO OTHER FUNDS		* 3 1 1 4		
DUE TO OTHER APPROPRIATIONS		3 1 1 5		
CASH IN STATE TREASURY		1 1 4 0	2,963.00	C
				-
		Net Debits / Cr	edits 0.00	+

STATE CONTROLLER'S USE ONLY				STAT	TE CONTROLLER'S USE ONLY
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			PAGE _	1 OF 1	
Agency:		ldress:		I	gency Document Number:
Department of Air Quality (9990)	70	0 9th Street, Sacramento, CA 958	314	07	7-088
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C O R R E C T O N T O T R R	E G 0 7 - 0 8 5 Chapte	er 171/07, Item 9990-001-0001	AIR Q	UALITY CONTROL	
			7		
DESCRIPTION	CHAPTER NU	IMBER/YEAR/ITEM	PROGRA	M DESCRIPTION	
DESCRIPTION	CHAPTER NU	JMBER/YEAR/ITEM	PROGRA	M DESCRIPTION	
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DESCRIPTION	CHAPTER NO	IMBER/YEAR/ITEM	PROGRA	M DESCRIPTION	
DESCRIPTION	CHAPTER NU	IMBER/YEAR/ITEM	PROGRA	M DESCRIPTION	
1					
TYPE OF TRANSACTION:			I be a selection of a	- 4-41 data	and a diameters of the
Correction to Transaction	ion Request 07-085		I hereby certify under penalty of perju herein named State agency, department		
LEGAL AUTHORITY AND REASON FOR REQUEST:			transfer is in all respects true, correct	, and in accordance with all applicab	le provisions or restrictions
Transaction Democrat No. 07 005 date	d C/47/00		in the Budget Act, Federal Regulation	s, or other statute pertaining to the p	particular appropriation.
Transaction Request No. 07-085, date	a 6/17/08, was written incorr	ectly with a credit to	AUTHORIZED SIGNATURE:		

CALSTARS Procedure Manual Transmittal 12-7 3/26/2008 V-17

U.R. Dunne

ATSS 999-9999

U. R. Dunne, Accounting Administrator

DATE:

July 05, 2008

CA504(9/94)

CONTACT PERSON:

PHONE FOR CONTACT:

the General Fund. It should have been a credit to the Federal Trust Fund.

NOT TO BE USED AS A CONTROLLER'S REMITTANCE ADVICE

****** RUN:07/31/08 TIME:17.45

DEPARTMENT OF AIR QUALITY (9990) PRE-CLOSING TRIAL BALANCE

(REPORT 7)

219,056,549.48 219,056,549.48

		IKB	CHODING INIAH DAHANCH			(RELOIC	,
			AS OF 06/30/08				
		**********	********	*******	*****	** PAGE	10
FUND:	0890	FEDERAL TRUST FUND					
		**********	********	*******		******	****
ACCOUNT	Γ				ACCOUNT		
NUMBER	DES	CRIPTION	DEBITS	CREDITS	NUMBER		
1140	CASH IN STATE	TREASURY	1,612,907.42	0.00	1140		
1319	ACCOUNTS RECE	VABLE OTHER	554,196.00	0.00	1319		
1380	CONTINGENT REC	CEIVABLES	302,331.00	0.00	1380		
1400	DUE FROM OTHER	R FUNDS OR APPROPRIATIONS	18,586.49	0.00	1400		
1500	DUE FROM OTHER	R GOVERNMENTS	21,572,471.57	0.00	1500		
1600	PROVISION FOR	DEFERRED RECEIVABLES	0.00	856,527.00	1600		
3010	ACCOUNTS PAYA	BLE	0.00	4,183,739.58	3010		
3020	CLAIMS FILED		0.00	1,665,550.69	3020		
3110	DUE TO OTHER I	UNDS OR APPROPRIATIONS	0.00	5,992,463.09	3110		
3220	DUE TO LOCAL O	OVERNMENT	0.00	6,745,384.74	3220		
3290	DUE TO OTHER O	OVERNMENTAL ENTITIES	0.00	4,616,827.38	3290		
8000	REVENUE/OPERAT	ING REVENUE	0.00	194,996,057.00	8000		
9000	APPRO EXPEND/O	PERATING EXPEND & EXPENSES	194,996,057.00	0.00	9000		

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

U. R. Dunne

*TOTAL FUND

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

CSTARG02 9990 (DEST: A1 CTL1) PY, ,0,0,0,1, , , , , , , , ******** RUN:07/31/08 TIME:17.45

DEPARTMENT OF AIR QUALITY (9990)
POST-CLOSING TRIAL BALANCE

AS OF 06/30/08

24,060,492.48 24,060,492.48

FUND: 0890 FEDERAL TRUST FUND ACCOUNT ACCOUNT NUMBER DEBITS DESCRIPTION CREDITS NUMBER GL ACCOUNT 1,612,907.42 554,196.00 302,331.00 18,586.49 20,589,627.57 982,844.00 0.00 0.00 4,183,739.58 1,665,550.69 5,992,463.09 745,384.74 _____ 1,612,907.42 0.00 1140 1140 GENERAL CASH 1319 ACCOUNTS RECEIVABLE OTHER 0.00 1319 1380 CONTINGENT RECEIVABLES 0.00 1380 0.00 1410 1410 DUE FROM OTHER FUNDS 1400 1510 DUE FROM THE FEDERAL GOVERNMENT 0.00 1510 1500 1590 DUE FROM OTHER GOVERNMENTAL ENTITIES 0.00 1590 1500 1600 PROVISION FOR DEFERRED RECEIVABLES 1600 1600 3010 ACCOUNTS PAYABLE 3010 3020 CLAIMS FILED 3020 3114 DUE TO OTHER FUNDS 3114 3110 3220 DUE TO LOCAL GOVERNMENT 6,745,384.74 3220 3290 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 0.00 4,616,827.38

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne

*TOTAL FUND

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

0890

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

(REPORT 8)

DEPARTM SU	**** 1(FUND) FUND(ALL)**** IENT OF AIR QUALITY (9990) IBSIDIARIES ON FILE AS OF 06/30/08	****	

SUBSIDIARY	DEBITS	CREDITS	
1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 00010000 DUE TO GENERAL FUND	18,586.49	0.00	
*TOTAL ACCOUNT 1400	18,586.49	0.00	
1500 DUE FROM OTHER GOVERNMENTS 15100000 DUE FROM THE FEDERAL GOVERNMENT 15900000 DUE FROM THE OTHER GOVERNMENTS	20,589,627.57 982,844.00	0.00 0.00	
*TOTAL ACCOUNT 1500	21,572,471.57	0.00	
1600** PROVISION FROM DEFERRED RECEIVABLES 01319000 A/R OTHER 01380000 CONTINGENT RECEIVABLES	0.00 0.00	554,196.00 302,331.00	
** 0 (ZERO) IS DISPLAYED PRECEDING SUBSIDIARY CODES F	OR THIS GLA TO ACCOMMODATE STA	TE CONTROLLERS OFFICE NEEDS	
*TOTAL ACCOUNT 1600	0.00	856,527.00	
3110 PROVISION FROM DEFERRED RECEIVABLES 00010000 DUE TO GENERAL FUND 06040000 DUE TO ARMORY FUND 06660000 DUE TO SERVICE REV. FUND 06780000 DUE TO PIA REVOLVING FUND	0.00 0.00 0.00 0.00	5,957,228.23 26,812.12 8,360.58 62.16	
*TOTAL ACCOUNT 3110	0.00	5,992,463.09	
*TOTAL FUND 0890	21,591,058.06	6,848,990.09	
REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 U. R. Dunne SIGNATURE OF OFFICER	FOREGOING IS TRUE AND CORRECT GOVERNMENT CODE (COMMENCING WI	AND THAT I HAVE NOT VIOLATED TH SECTION 1090).	O ANY OF THE
U. R. DUNNE TYPE OR PRINT NAME OF OFFICER			
ACCOUNTING ADMINISTRATOR TITLE OF OFFICER			

****** RUN:07/31/08 TIME:17.45

DEPARTMENT OF AIR QUALITY (9990)

ANALYSIS OF CHANGE IN FUND BALANCE REPORT 9

FOR THE FISCAL YEAR ENDED 06/30/08

: 0890 FEDERAL TRUST FUND

FUND DETAIL: 00

FUND BALANCE, JULY 1, 2007 0.00

ADDITIONS:

REVENUE/OPERATING REVENUE 8000 194,996,057.00

> TOTAL ADDITIONS 194 996,057.00

DEDUCTIONS:

9000 OPERATING EXPENDITURES 194,996,057.00

> TOTAL DEDUCTIONS 194,996,057.00

FUND BALANCE, June 30, 2008 0.00

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

PAGE 57 FUND : 0890 FEDERAL TRUST FUND FUND DETAIL: 00 ASSETS CASH: 1140 CASH IN STATE TREASURY 1,612,907.42 ACCOUNTS RECEIVABLE: 1319 ACCOUNTS RECEIVABLE OTHER 554,196.00 1380 CONTINGENT RECEIVABLES 302,331.00 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 186,586.49 1500 DUE FROM OTHER GOVERNMENTS 21,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES 856,527.00CR TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 4,183,739.58 1020 CLAIMS FILED 1,665,550.69 3020 CLAIMS FILED 1,665,550.69 3020 DUE TO OTHER FUNDS OR APPROPRIATIONS 5,992,463.09 3220 DUE TO LOCAL GOVERNMENTS 6,745,384.74 3290 DUE TO OTHER GOVERNMENTS 4,616,827.38	PRIOR FISCA	L YEAR: 2007 0(ORG)************************************	REPORT 20
FUND : 0890 FEDERAL TRUST FUND FUND DETAIL: 00 ASSETS CASH: ASSETS CASH: 1,612,907.42 ACCOUNTS RECEIVABLE: 554,196.00 1300	******	AS OF 06/30/08	****** DAGE 57
ASSETS CASH: 1140 CASH IN STATE TREASURY ACCOUNTS RECEIVABLE: 1319 ACCOUNTS RECEIVABLES 1380 CONTINGENT RECEIVABLES 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 18,586.49 1500 DUE FROM OTHER GOVERNMENTS 21,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3020 CLAIMS FILED 3020 CLAIMS FILED 3020 CLAIMS FILED 3020 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTS 320,3965.48 TOTAL LIABILITIES TOTAL LIABILITIES 4,616,827.38			IAGE 37
ASSETS CASH: 1140 CASH IN STATE TREASURY 1,612,907.42 ACCOUNTS RECEIVABLE: 1319 ACCOUNTS RECEIVABLES 1380 CONTINGENT RECEIVABLES 1380 CONTINGENT RECEIVABLES 1390 DUE FROM OTHER FUNDS OR APPROPRIATIONS 18,586.497 1600 PROVISION FOR DEFERRED RECEIVABLES TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3020 DUE TO OTHER FUNDS OR APPROPRIATIONS 3020 DUE TO OTHER GOVERNMENTS 50320 DUE TO LOCAL GOVERNMENTS 5046.827.38 TOTAL LIABILITIES 4,616,827.38 TOTAL LIABILITIES 504.907.42 4,616,827.38 TOTAL LIABILITIES 505.49 507.45,384.74 507.461.827.38			
CASH: 1140 CASH IN STATE TREASURY ACCOUNTS RECEIVABLE: 1319 ACCOUNTS RECEIVABLE OTHER 1310 CONTINGENT RECEIVABLES 302,331.00 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 18,586.49 1500 DUE FROM OTHER GOVERNMENTS 21,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES 70TAL ASSETS 23,203,965.48 LIABILITIES AND FUND EQUITY LIABILITIES: 3010 ACCOUNTS PAYABLE 4,183,739.58 3020 CLAIMS FILED 1,665,550.69 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 5,992,463.09 3220 DUE TO LOCAL GOVERNMENTS 6,745,384.74 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 23,203,965.48	*****	***************************************	********
1140 CASH IN STATE TREASURY ACCOUNTS RECEIVABLE: 1319 ACCOUNTS RECEIVABLES 1380 CONTINGENT RECEIVABLES 1390 ACCOUNTS RECEIVABLES 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 18,586.49 1500 DUE FROM OTHER GOVERNMENTS 21,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES TOTAL ASSETS 23,203,965.48 LIABILITIES AND FUND EQUITY LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3120 DUE TO LOCAL GOVERNMENTS 3290 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES TOTAL LIABILITIES TOTAL LIABILITIES 23,203,965.48		ASSETS	
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ACCOUNTS RECEIVABLE: 1319	1140	CASH IN STATE TREASURY	1.612.907.42
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1380 CONTINGENT RECEIVABLES 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS 18,586.49 1500 DUE FROM OTHER GOVERNMENTS 21,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3220 DUE TO OTHER GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES TOTAL LIABILITIES TOTAL LIABILITIES 23,203,965.48			
110 DUE FROM OTHER FUNDS OR APPROPRIATIONS 12,572,471.57 1600 DUE FROM OTHER GOVERNMENTS 121,572,471.57 1600 PROVISION FOR DEFERRED RECEIVABLES TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3220 DUE TO LOCAL GOVERNMENTS 323,203,965.48 TOTAL LIABILITIES TOTAL LIABILITIES 23,203,965.48			
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### TOTAL ASSETS ##################################			-
TOTAL ASSETS 23,203,965.48 LIABILITIES: 3010 ACCOUNTS PAYABLE 4,183,739.58 3020 CLAIMS FILED 1,665,550.69 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 5,992,463.09 3220 DUE TO LOCAL GOVERNMENTS 6,745,384.74 3290 DUE TO OTHER GOVERNMENTAL ENTITIES TOTAL LIABILITIES 23,203,965.48			
LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,183,739.58 1,665,550.69 5,992,463.09 6,745,384.74 4,616,827.38 TOTAL LIABILITIES 23,203,965.48	1600	PROVISION FOR DEFERRED RECEIVABLES	856,527.00CR
LIABILITIES: 3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,616,827.38 TOTAL LIABILITIES 23,203,965.48		TOTAL ASSETS	23,203,965.48
3010 ACCOUNTS PAYABLE 3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,616,827.38 TOTAL LIABILITIES 23,203,965.48		LIABILITIES AND FUND EQUITY	
3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,616,827.38 TOTAL LIABILITIES 23,203,965.48	LIABILITIES	:	
3020 CLAIMS FILED 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,616,827.38 TOTAL LIABILITIES 23,203,965.48	3010	ACCOUNTS PAYABLE	4.183.739.58
3110 DUE TO OTHER FUNDS OR APPROPRIATIONS 3220 DUE TO LOCAL GOVERNMENTS 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 5,992,463.09 6,745,384.74 4,616,827.38 TOTAL LIABILITIES 23,203,965.48	3020	CLAIMS FILED	
3220 DUE TO LOCAL GOVERNMENTS 6,745,384.74 3290 DUE TO OTHER GOVERNMENTAL ENTITIES 4,616,827.38 TOTAL LIABILITIES 23,203,965.48			
TOTAL LIABILITIES 23,203,965.48	3220	DUE TO LOCAL GOVERNMENTS	
	3290	DUE TO OTHER GOVERNMENTAL ENTITIES	4,616,827.38
MODEL LIABILITATED AND BURE POLITICAL ASSOCIATION AND ASSOCIATION ASSO		TOTAL LIABILITIES	23,203,965.48
TOTAL LIABILITIES AND FUND EQUITY 23,203,965.48		TOTAL LIABILITIES AND FUN	ID EQUITY 23,203,965.48

EXHIBIT V-12 (Continued)

PRIOR FISCAL YEAR: 2007 0	(ORG)**************** 2(BYFDT) F DEPARTMENT OF AIR QUALITY	z (9990)	
	STATEMENT OF FINANCIAL C AS OF 06/30/08		REPORT 20
UND : 0890 FEDERAL TRUST F UND DETAIL: 00	**************************************		
EPORT AS OF JUNE 30 INCLUDES YEAR-E	ND ACCRUALS PURSUANT TO STATE ADMINIST	TRATIVE MANUAL INSTRUCTIONS.	
	OF PERJURY THAT THE FOREGOING IS TRUE DIVISION 4, TITLE 1, GOVERNMENT CODE (COLATED ANY OF THE
UBSCRIBED AND EXECUTED THIS 31st DA	Y OF July ,2008 AT SACRAMENTO	, CALIFORNIA.	
U. R. Dunne IGNATURE OF OFFICER	<u> </u>		
. R. DUNNE			
. R. DONNE YPE OR PRINT NAME OF OFFICER			

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DEPARTMENT OF AIR OUALITY (9990)

REPORT OF EXPENDITURES OF FEDERAL FUNDS

REPORT 13

AS OF 06/30/08

0890 FEDERAL TRUST FUND

GRANT / PROJECT IDENTIFICATION	TOTAL BUDGETARY EXPENDITURES	DIRECT PROGRAM COSTS	AGENCY ADMINISTRATIVE COST RECOVERIES	STATEWIDE INDIRECT COST RECOVERIES
CLEAN AIR GRANT	1,985.87	1,006.27	979.60	0.00
CLEAN AIR STANDARDS	9,648,546.59	8,264,546.46	1,223,456.88	160,543.25
CLEAN AIR QUALITY CONTROL	127,645,324.56	127,645,324.56	0.00	0.00
RICE BURNING PILOT PROJECT	34,216,213.54	32,213,567.98	2,002,534.29	111.27
TARGET CITIES - LOS ANGELES	10,213,332.56	10,073,326.29	140,006.27	0.00
TARGET CITIES - OAKLAND	8,986,259.56	8,865,223.58	2,332.23	118,703.75
TARGET CITIES - SAN FRANCISCO	4,284,394.32	4,131,355.63	33,949.96	119,088.73
*TOTAL FUND 0890	194,996,057.00	191,194,350.77	3,403,259.23	398,447.00
TOTAL BUDGETARY EXPENDITURES FOR ALL FUNDS	194,996,057.00	191,194,350.77	3,403,259.23	398,447.00

I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1 DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090). SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

PREPARE TRUST AND AGENCY FUNDS-OTHER STATEMENTS

Trust and Agency Funds-Other are classified as fiduciary funds. Accounting and reporting requirements are found in SAM Sections 18420-18426. The most common use of fiduciary funds is the Special Deposit Fund.

Statement Requirements for Special Deposit Funds

A Report No. 9 and Report No. 20 for each Special Deposit Fund account is required. CALSTARS departments must maintain accountability by establishing a D23 Fund Detail Descriptor Table entry for each account in the Special Deposit Fund (0942). However, only **one** overall Report No. 7 and Report No. 8 is submitted at Fund level to the SCO.

The following statements are required for the Special Deposit Fund:

Report No. 3-Adjustment to Controller's Accounts V-7.

Report No. 3 is required if needed. Refer to the example in Exhibits V-6 and V-7. For more information, refer to section *Preparation of Statements, Report No. 3*, at the beginning of this chapter.

Report No. 7-Pre Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-14.

GL 1140-Cash in State Treasury must always agree with the June 30 SCO Cash in State Treasury Account. If an error is detected in CALSTARS, it must be corrected. If there is an error(s) in the SCO account, GL 1140, must be footnoted on the Pre-Closing Trial Balance. The footnote must identify and explain the difference between the SCO balance and CALSTARS. In addition, a Report No. 3 must be submitted.

Report No. 8-Post Closing Trial Balance

G02 Report. Refer to the example in Exhibit V-15.

Report No. 9-Analysis of Change in Fund Balance

G04 Report ordered at Fund Detail level (F=2). Refer to the example in Exhibit V-16.

Report No. 20-Statement of Financial Condition

G04 Report ordered at Fund Detail level (F=2). Refer to the example in Exhibit V-17.

Statement Requirements for Other Trust and Agency Funds-Other

Required year-end statements for the other funds within this grouping vary slightly from the statements for the Special Deposit Fund. Refer to SAM Sections 18426-19305 for these reporting requirements.

Non-Treasury Trust Funds

The SCO defines Non-Treasury Trust Funds as money or property in the custody of a state department that is not required to be remitted to the State Treasury. This includes monies deposited in accounts within the Centralized State Treasury System (i.e., department CTS bank accounts) which are not remitted to the State Treasury, as well as monies deposited in bank accounts outside the State Treasury (i.e., those reported on Report No. 14). In CALSTARS, these monies should be accounted in Fund 0990, Fiduciary Funds Outside Centralized Treasury System.

Refer to SAM Sections 19400-19464 for the accounting and reporting requirements. The SCO requires the following year-end statements for Non-Treasury Trust funds:

Report No. 7-Pre Closing Trial Balance G02 Report.

Report No. 8-Post Closing Trial Balance G02 Report.

Report No. 9-Analysis of Change in Fund Balance G04 Report.

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DEPARTMENT OF AIR QUALITY (9990) PRE-CLOSING TRIAL BALANCE

(REPORT 7) AS OF 06/30/08

FUND: 0942 SPECIAL DEPOSIT FUND

ACCOUNT	***************	*****	******	ACCOUNT
NUMBER	DESCRIPTION	DEBITS	CREDITS	NUMBER
1140	CASH IN STATE TREASURY	2,026,950.29	0.00	1140
3020	CLAIMS FILED	0.00	3,768.10	3020
3500	LIABILITIES FOR DEPOSITS	0.00	2,023,182.19	3500
*TOTAL F	TIND 0942	2.026.950.29	2.026.950.29	

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

2,026,950.29

2,026,950.29

****** RUN:07/31/08 TIME:17.45 DEPARTMENT OF AIR QUALITY (9990) POST-CLOSING TRIAL BALANCE (REPORT 8) AS OF 06/30/08 FUND: 0942 SPECIAL DEPOSIT FUND ACCOUNT ACCOUNT NUMBER DEBITS DESCRIPTION CREDITS NUMBER GL ACCOUNT _____ ------2,026,950.29 0.00 1140 0.00 3,768.10 3020 0.00 2,023,182.19 3500

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne

SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

1140 CASH IN STATE TREASURY

3500 LIABILITIES FOR DEPOSITS

0942

3020 CLAIMS FILED

*TOTAL FUND

ACCOUNTING ADMINISTRATOR

TITLE OF OFFICER

PRIOR FISCAL YEAR:	DEPARTM ANALYSI FOR THI	****** 2(BYFDT) FUND(ALL)******* MENT OF AIR QUALITY (9990) IS OF CHANGE IN FUND BALANCE E FISCAL YEAR ENDED 06/30/08	*** RUN:07/31/08 TIME:17.45 REPORT 9
	2 SPECIAL DEPOSIT FUND L SETTLEMENT FUNDS	*************************************	
FUND BALANCE,	JULY 1, 2007		0.00
ADDITIONS:			
		TOTAL ADDITIONS	0.00
DEDUCTIONS:			
		TOTAL DEDUCTIONS	0.00
FUND BALANCE,	June 30, 2008		0.00
REPORT AS OF JUNE 3	80 INCLUDES YEAR-END ACCRUALS PURSUAN:	I TO THE STATE ADMINISTRATIVE MANUAL.	
I CERTIFY (OR DECL	ARE) UNDER PENALTY OF PERJURY THAT THE	E FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NO. , GOVERNMENT CODE (COMMENCING WITH SECTION 1090).	r VIOLATED ANY OF THE
SUBSCRIBED AND EXEC	CUTED THIS 31st DAY OF July ,2008	8 AT SACRAMENTO , CALIFORNIA. Note:	
U. R. Dunne SIGNATURE OF OFFICE U. R. DUNNE TYPE OR PRINT NAME		ac ex	ot all Fund 0942 Fund Detail counts are shown in this hibit. As a result, the STARG04 does not agree with
ACCOUNTING ADMINIST	TRATOR		e CSTARG02 displayed in hibits V-14 and V-15.

EXHIBIT V-16 (Continued)

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DEPARTMENT OF AIR QUALITY (9990)

ANALYSIS OF CHANGE IN FUND BALANCE FOR THE FISCAL YEAR ENDED 06/30/08

DEDUCTIONS:

: 0942 SPECIAL DEPOSIT FUND

FUND DETAIL: 01 SETTLEMENT FEES

FOOTNOTE: RECEIPTS AND DISBURSEMENTS OF LIABILITIES FOR DEPOSITS ARE NOT SHOWN IN THE ABOVE REPORT SINCE THEY ARE ACCOUNTED IN GL ACCOUNT NUMBER 3500. HOWEVER, IF THIS ACTIVITY WAS ACCOUNTED AGAINST NOMINAL ACCOUNTS (REVENUE/EXPENDITURES), DISPLAY OF

THIS ACTIVITY PER SECTION 7963 OF S.A.M. WOULD BE SHOWN AS BELOW:

BEGINNING BALANCE, JULY 1, 2007 1,400,976.68

ADDITIONS:

RECEIPT OF DEPOSITS 120,414.00 DISBURSEMENTS 69,209.17 RECEIPT OF SECURITIES 0.00 RETURN OF DEPOSITS 0.00 DONATED LONG TERM INVEST 0.00 RETURN OF SECURITIES 0.00 0.00 OTHER ADDITIONS OTHER DEDUCTIONS 0.00

TOTAL ADDITIONS: 120,414.00 TOTAL DEDUCTIONS: 69,209.17

ENDING BALANCE, June 30, 2008 1,452,181.51

REPORT AS OF JUNE 30 INCLUDES YEAR-END ACCRUALS PURSUANT TO THE STATE ADMINISTRATIVE MANUAL.

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATED ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1, DIVISION 4, TITLE 1, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).

SUBSCRIBED AND EXECUTED THIS 31st DAY OF July ,2008 AT SACRAMENTO , CALIFORNIA.

U. R. Dunne SIGNATURE OF OFFICER

U. R. DUNNE

TYPE OR PRINT NAME OF OFFICER

ACCOUNTING ADMINISTRATOR TITLE OF OFFICER

Note:

Not all Fund 0942 Fund Detail accounts are shown in this exhibit. As a result, the CSTARG04 does not agree with the CSTARG02 displayed in Exhibits V-14 and V-15.

REPORT 9

		RIMENT OF AIR QUALITY (9990) REMENT OF FINANCIAL CONDITION AS OF 06/30/08	REPORT 20	
FUND FUND DETAI		***************************************		
ASH:				
L140	CASH IN STATE TREASURY		1,452,181.51	
		TOTAL ASSETS	1,452,181.51	
		TIES AND FUND EQUITY		
LIABILITIE	s:			
3500	LIABILITIES FOR DEPOSITS		1,452,181.51	
		TOTAL LIABILITIES	1,452,181.51	
		TOTAL FUND EQUITY	0.00	
		TOTAL LIABILITIES AND FUND EQUITY	1,452,181.51	
REPORT AS	OF JUNE 30 INCLUDES YEAR-END ACCRUALS	ANT TO THE STATE ADMINISTRATIVE MANUAL.		
		THE FOREGOING IS TRUE AND CORRECT AND THAT I HAVE NOT VIOLATI, GOVERNMENT CODE (COMMENCING WITH SECTION 1090).	ATED ANY OF THE	
SUBSCRIBED	AND EXECUTED THIS 31st DAY OF July			
U. R. Du		Note:		
GIGNATURE	OF OFFICER	accoun	Fund 0942 Fund Detail ts are shown in this	
TYPE OR PRINT NAME OF OFFICER		CSTAR	exhibit. As a result, the CSTARG04 does not agree with the CSTARG02 displayed in Exhibits V-14 and V-15.	
TYPE OR PR	ACCOUNTING ADMINISTRATOR			